AMENDMENT 2:

Subject: Procurement Clarifications and Additional Contract Requirements - Contractor Services to Support Implementation of the Nevada County Master Plan for Aging (MPA) Local Playbook

Dear Bidders,

Please be advised that FREED Center for Independent Living ("FREED") has issued the following clarifications and additional requirements for the RFP- Contractor Services to Support Implementation of the Nevada County Master Plan for Aging (MPA) Local Playbook.

These updates address the public availability of questions and answers, conflict-of-interest requirements, and contract administration.

The RFP, along with any Amendments and the Q&A are made publicly available through FREED's website (www.FREED.org/jobs) and will be distributed to the Aging and Disability Resource Connection (ADRC) network of Nevada County.

1. Questions and Answers – Section IX. Submission Instructions

The following language is added to Section IX:

- Questions regarding the RFP must be submitted electronically to Annie Mikal-Heine, Deputy Director at annie@FREED.org.
- Questions and answers will be made publicly available through the same public posting location used for the original RFP, the FREED website, www.FREED.org/jobs, and through the Aging and Disability Resource Connection (ADRC) network of Nevada County. The Responses will be shared without identifying the individuals or organizations submitting questions.
- FREED will publish questions and answers at least 30 days in advance of the proposal submission deadline to allow interested proposers reasonable time to incorporate the information into their proposals.

2. Conflict of Interest Certification- Section VII. Proposal Content and Format

The following language is added to Section VII:

Proposals should be no more than 10 pages (excluding resumes/attachments) and include:

- Cover letter introducing the proposer and summarizing their approach
- Statement of qualifications, including relevant experience and resumes/CVs of key personnel
- Work plan and approach, addressing each task in Section II and the considerations in Section III
- Proposed timeline aligned to (or reasonably adapted from) the schedule in Section IV

- Budget narrative: hourly rate(s) and estimated hours by task, per Section V
- At least two references from comparable engagements
- **Conflict of Interest Certification Form, attached to this amendment**

3. Draft Contract- Section X. Terms and Conditions

The following language is added to Section X. Terms and Conditions:

- A Draft Contract is attached to this RFP and AMENDMENT 2. The draft contract will be finalized with the selected contractor before execution.

4. Procurement Schedule

The schedule established by Amendment 1 remains in effect:

- Extended Due Date: Monday, November 30, 2026, 5:00pm PST

Issued by:	FREED Center for Independent Living
Total funding available:	$90,909 (hourly, not-to-exceed)
Anticipated contract period:	18–24 months, through the Year 4 Action Plan Update
RFP release date:	Wednesday, September 30, 2026
Questions due:	Wednesday, October 28, 2026
Q&A released:	Thursday, October 29, 2026
Proposals due:	**Monday, November 30, 2026**
Anticipated award date:	**December 15, 2026**
Anticipated contract start:	**January 1, 2027**
Submit proposals to:	Annie Mikal-Heine, annie@FREED.org

All other terms, conditions, and specifications outlined in the original RFP remain unchanged.

Sincerely,

Annie Mikal-Heine
Deputy Director
FREED Center for Independent Living